

AUCTION RECORD



PROPERTY: _____

DATE AND TIME OF AUCTION: _____

VENDOR (Full Name): _____

RESPONSIBLE AGENT: _____

AUCTIONEER: _____

AUCTIONEER'S CLERK: _____

VENDOR'S RESERVE: _____

Refer to Vendor's Reserve and Instructions for changes (if any)

VENUE:

On site

In rooms

AUCTION RESULT

Sale Amount (if successful): _____

Purchaser (Full Name): _____

Address of Purchaser: _____

Held Over: _____

Passed in: _____

If the property was held over or passed in, was the last bid a Vendor Bid?

Yes

No

NOTE: *If the last bid at auction is a Vendor Bid, this must be disclosed when quoting the amount of the last bid received at auction in all post-auction marketing activities (includes verbal and written marketing)*

POST AUCTION SAME DAY NEGOTIATIONS

To be completed if post-auction negotiations are held by the Agent's representative on the same day of the auction with a person who bid at the auction or on whose behalf a bid was made at the auction (regardless of whether a sale results).

NEGOTIATING PARTY'S DETAILS (the Purchaser)

Full Name: _____

Address: _____

Bidder's Unique Identifier: _____

Amount/s offered: _____

Final Sale Amount (if applicable): _____

Signature of Responsible Agent

This Confidential document to be retained by Agent

