

DRIVE PROFESSIONAL DEVELOPMENT CALENDAR

DATE	COURSE NAME	CPM	TIME	LOCATION
March				
17	All the RTA Reforms – Deep Dive	2	9.30am – 11.30am	REI HOUSE
17	Trust Accounting – Zoom Training	2	9.30am – 11.30am	ONLINE
24	Commercial Leasing	3	9.30am – 12.30am	REI HOUSE
26	PM: 5 Hot Topics	2	9.30am – 11.30am	REI HOUSE
April				
2	How to Write a Rent Arrears Policy & Procedure	2	9.30am – 11.30am	REI HOUSE
7	Trust Accounting	2	9.30am – 11.30am	REI HOUSE
9	PM – How to Manage the Most Common Risks	2	9.30am – 11.30am	REI HOUSE
13	How to Write a Routine Inspection Policy & Procedure	2	9.30am – 11.30am	REI HOUSE
14	All The RTA Reforms – Zoom Training	2	9.30am – 11.30am	ONLINE
16	How to Complete the Form 5, Form 7, Form 8 & Form 9	2	9.30am – 11.30am	REI HOUSE
21	The Myths of PM	2	9.30am – 11.30am	REI HOUSE
22	Effective Communication & Managing Conflict	2	9.30am – 11.30am	REI HOUSE
27	The 3 PM Inspections – Zoom Training	2	9.30am – 11.30am	ONLINE
30	Water Invoicing	2	9.30am – 11.30am	REI HOUSE
May				
4	Property Management Legislation	2	9.30am – 11.30am	REI HOUSE
7	Lease Terms Inconsistent with the Act	2	9.30am – 11.30am	REI HOUSE
12	Selling off the Plan - Apartments & Townhouses	2	10.00 – 12.00pm	REI HOUSE